



Myanmar Red Cross Society
Vacancy Announcement

Position title:	Shelter Engineer
No. of posts:	(1) Post
Remuneration:	FEC 300
Appointment:	Initial three months contract with extension up to nine months subject to performance appraisal and funding availability.
Job location:	Nargis Cyclone Effected Area (Ayeyarwaddy Division)
Reports to:	Hub Managers, MRCS.

Purpose of Position

The Shelter Engineer is responsible for providing engineering support on the implementation of the MRCS and IFRC Cyclone Nargis Recovery Programme shelter activities in the Hubs operational areas. He/she will provide engineering support to the existing shelter team of shelter technicians and field assistant and report directly to the Hub Manager on all shelter activities.

Technical

- Provide engineering support on the structural designs, specifications and bills of quantities for new housing or retrofitting and their related infrastructure and other shelter projects as required
- When designing structures analysis risks associated with natural disasters including wind, flood, fire and earthquake
- Prepare and submit budget estimates as required.
- Work closely with Logistics on quantities and quality of materials.
- Implement quality control systems for materials such as timber, bamboo, thatch, concrete elements, etc.
- Implement quality control systems for the construction of new houses or retrofitting and other shelter projects as required.
- Monitor construction quality across all shelter projects.
- Investigate damage, accidents or delays in construction/implementation.
- Implement training for carpenters, beneficiaries and village track recovery committee members.
- Interact with community and educate them on materials quality and construction quality.
- Provide lessons learnt for all on going activities.
- Prepare time lines and monitor against them as required.
- Prepare written feedback reports on monitoring in the field.

Project Management

- Support the activity plans for all shelter projects in the Hub.
- Provide technical support to Hub shelter technicians and field assistants.
- Provide technical support to other sectors as requested by Hubs.

Collaboration

- Work closely with Hub Manager.
- Work closely with Hub Logistics.
- Work closely with MRCS and IFRC shelter coordinators and delegates for developing plans of action, implementation and monitoring.

Training and Supervision

- Assist in training field assistants and Red Cross volunteers in disaster risk reduction and best practice techniques against storm, flood and earthquake used in shelter construction.

- Assist in training carpenters, beneficiaries, village track recovery committees in disaster risk reduction and best practice techniques against storm, flood and earthquake used in shelter construction.

Monitoring and Evaluation

- Implement effective monitoring and evaluation systems for the shelter activities in the Hub.
- Closely monitor all shelters activities in the Hub and coordinate with Monitoring and Evaluation Officers in the Hubs.
- Provide periodic reports on all the shelter programmes.

Qualification/ Education

- A university degree in civil engineering
- At least three years of experience in construction and project management.
- Knowledge of monitoring and implementation of similar kinds of projects.
- Technical knowledge of designing structures in disaster risk reduction and best practice techniques against storm, flood and earthquake used in shelter construction.
- Knowledge of material specifications particularly for timber, bamboo and thatch typically used in the Delta.
- Experience in supervising staff and training

Competencies

- Able to manage a diverse and busy workload.
- Able to identify and solve problems.
- Ability to work in a team and developed teamwork.
- Strong interpersonal, management and leadership skills.
- Honest and reliable – good time keeping.
- Good computer skills with word and excel.
- Good communication in Myanmar and basic English – verbal and writing.
- Willingness to travel extensively in the operational areas.

Note: Application will not be successful if applied position is not mention correctly, the application does not mention about the specific position.

Interested persons should submit,

1. A letter of application, relevant documents and CV
2. Recommendation letter from Township Police Station(Copy)
3. Labour Registration Card(Copy)
4. Good Health Certificate from Township Health Center(Copy)

*Remark: The applicants **should not be government employee** and be a dismissed person from any government office.*

Interested persons can apply to U Khin Maung Hla, Executive Director, Myanmar Red Cross Society, No.42, Strand Road, Botahtaung Township, Yangon before 23 July, 2010, 4:30 PM.

Only short list candidates will be contacted for a personal interview.

U Khin Maung Hla
Executive Director
MYANMAR RED CROSS SOCIETY