



## Myanmar Red Cross Society Vacancy Announcement

<b>Job Title</b>	: Senior Water and Sanitation Engineer
<b>No. of Post</b>	: (1) post
<b>Report to</b>	: Head of Division, Health Division, MRCS HQ
<b>Type of employment</b>	: <b>Local-Full time</b>
<b>Place of Assignment</b>	: MRCS Head Quarter, Health Division with frequent travel to project sites
<b>Appointment</b>	: Initial three months probation contract with extension as subject to performance appraisal.

---

**Purpose:** Within the framework of the MRCS policies and procedures and in accordance with the fundamental principles of the Red Cross Movement, the Water and Sanitation Engineer assists the Head of Health Division at Headquarters and Watsan Engineer(s) at field level to develop water and sanitation activities.

### Key Responsibilities:

1. The Senior Water and Sanitation Engineer is fully responsible for MRCS water and sanitation and hygiene education project through out the country. He / She will be focal point for the MRCS Watsan Projects and responsible for maintaining an active dialogue with division/ state and branches.
2. The Senior Watsan engineer must ensue community based planning and implementation of activities related to water, sanitation, and hygiene promotion delivered using an integrated public health approach. While planning and implementation of project activities.
3. The Senior Watsan engineer will be also responsible for development of MRCS Water and Sanitation unit and building capacity of MRCS in WatSan sector.

### Main Responsibilities :

He/She will supervise and monitor the implementation of Water and Sanitation activities and Staff at all level including the head office division and township branch offices.

He/She will be in consultation with Head of health (HoD) Health division and IFRC watsan Coordinator/ Delegate develop detail plan of action for water and sanitation/hygiene promotion activities planned under annual appeal and Nargis emergency appeal.

He/She will be development of new project proposal for Watsan at country level or international level.

He/She will develop and support the monthly activity plan for water and sanitation at different level and budget in line with overall plan of action and consolidate monthly activity plan and budget.

He/She will develop effective monitoring system for water and sanitation activities at different level including financial monitoring.

He/She will provide technical support to Water and Sanitation staff at head office, division and in the township level branch office.

He/She will ensure the close coordination of water, sanitation and hygiene education team with other sectors like health, Disaster Management and others.

He/She will be closely monitor planned water, sanitation and hygiene education team activities through periodic visit and reports.

He/She will assist HOD for coordination with relevant Ministry including Health, Agriculture and irrigation and relevant departments.

He/She will develop periodic reporting system from township level and consolidate periodic reports and support head of health division and Water and sanitation coordinator/delegate for writing reports for relevant authorities and donors.

He/She will work closely with Health coordinator for developing plan of action and implementation and monitoring of water, sanitation and health and hygiene project activities at head quarter and field level.

He/She will represent MRCS in different coordination platform including WASH thematic group coordination meeting at Yangon level and township level where ever necessary.

He/She will be also responsible for development of MRCS watsan emergency response capacity also for long term plan in close coordination with DM department at different disaster prone area using ERU equipments.

All Staff are required to maintain professional confidentiality, accuracy and integrity. Failure to do this may result in the termination of this employment contract. This job description may be revised as required.

### **Lateral relationships**

1. Establish and ensure effective working relationships with delegates and staffs.
2. Ensuring effective working relationships with National Society counterparts and leadership.

<b>Person specification</b>	<b>Required</b>	<b>Preferred</b>
<b>General</b>		
In good mental & physical health	<b>X</b>	
<b>Qualification</b>		
Degree or diploma in Water and Sanitation or Civil Engineering	<b>X</b>	
<b>Experiences</b>		
Minimum 5 to 10 years of work experiences related community based water and sanitation project.	<b>X</b>	
Experience of project planning ,supervision and management to include monitoring and evaluation	<b>X</b>	

Experience of producing narrative reports	X	
Experience of working as a volunteer or staff in Red Cross or another humanitarian organization	X	
<b>Skill</b>		
Good computer knowledge (MS office, Internet)	X	
Good communicator	X	
Fluent in Myanmar and English language	X	
Strong skills in coaching, mentoring, training	X	
Practical approaches working with volunteers, communities, youth	X	
Project management, financial management and reporting skills.	X	
Skill in training and developing staff		X
<b>Core competencies</b>		
Commitment to the Myanmar Red Cross Society	X	
Analytical skills; innovation; creativity	X	
Results oriented; Accountability	X	
<b>Management competencies</b>		
Ability to work with local authorities, volunteers, youth and the management of State/ Division and Township Red Cross Societies		X

**Interested persons should submit,**

- 1. A letter of application, relevant documents and CV**
- 2. Recommendation letter from Township Police Station(Copy)**
- 3. Labour Registration Card(Copy)**
- 4. Good Health Certificate from Township Health Center(Copy)**

*Remark: The applicants should not be government employee and be a dismissed person from any government office.*

**Interested persons can apply to U Khin Maung Hla, Executive Director, Myanmar Red Cross Society, No.42, Strand Road, Botahtaung Township, Yangon before 15<sup>th</sup> January, 2010, 4:30 PM.**

**Only short list candidates will be contacted for a personal interview.**

**U Khin Maung Hla  
Executive Director  
MYANMAR RED CROSS SOCIETY**